



H. B. B. Ed. COLLEGE

(Affiliated to University of Mumbai, Recognized by NCTE)
Recognition under section (2f) of UGC ACT, 1956, (NAAC Accredited B+)

Plot No. 16-17 Sector 10-A
Vashi Navi Mumbai-400703
Tel ---- 8652105323

25th November 2024

NOTICE For IQAC MEETING

A meeting of IQAC Committee will be held on 30th November 2024 at 1.00 pm in the Staffroom to transact the following items of agenda.

AGENDA

1. To confirm the minutes of meeting held on 4th April 2024
2. To review activities of the college as on date
3. To discuss about Sports Day Planning
4. To discuss about Class test and Essay Planning
5. To discuss about Self-study courses
6. To discuss about the community work planning
7. To discuss about the submission of AQAR
8. Any other matter with the permission of Chair.

All members are requested to attend.

Mrs.Roshani Kharat
IQAC Coordinator



DR. (MRS.) DIVYABALA HAJICHANDAN
PRINCIPAL
H. B. B. Ed. COLLEGE
VASHI, NAVI MUMBAI.

Principal
H. B. B.Ed. College Vashi
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Minutes of Meeting -30th November 2024

A meeting of IQAC Committee held on **30th November 2024** at 1.00 pm in the staffroom.

The meeting began with the principal appreciating the efforts taken by the teachers during the last academic year towards curriculum transaction and all activities conducted during the year.

Agenda I: Confirm minutes of meeting

Mrs.Roshani Kharat –IQAC Coordinator read minutes of meeting held on 4th April 2024 and confirmed.

Agenda II: Review activities of the college as on date

All Teachers presented reports of activities done by them till date.

Agenda III: To discuss about Sports Day Planning

Sports day will be held on 30th November 2024 at college campus. Outdoor games will be held on this day .Indoor games will be organised on 21 st December .F.Y and S.Y. students will encouraged to participate in sports activity.

Principal advised to organised intercollegiate indoor games competitions during this year .

Agenda IV: To discuss about Class test and Essay Planning

This year Essay will be held in MCQ format.10 MCQ will be given to students to practice in-depth study of subject. Class test will be held as per earlier decided format.

Agenda V: To discuss about Self-study courses

Students will be encouraged for more self-study courses to accomplish. Mentor wise records will be kept for this. All mentors will assign self-study courses as per there subjects in mentor group.

Agenda VI To discuss about the community work planning

Community work at Kewale village,Panvel will be organised on 15th December 2024 for all students. Water harvesting activity will be conducted.

Agenda VII To discuss about the submission of AQAR

All teacher will present there AQAR criteria wise uploaded work from 9th December to 13 th December. Discussion will be held among team members for this work.

Agenda VIII Any other matter with the permission of Chair.

- Staff meeting will be conducted every last Wednesday of the month to review activities and to solve issues.
- It was advised as all teachers to publish a book of their teaching subjects, research paper in UGC care journal. Principal advised to translate DSM books in English language as it's the demand of DSM students.
- Proposed Software to ease in keeping data of all activities of the college will be purchased at institutional level once reviewed by members of IQAC.

Principal kept it open for any suggestions and feedback by the teachers.

The meeting ended wishing good luck for the upcoming activities.



Mrs.Roshani Kharat
IQAC Coordinator



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IQAC Committee Members A.Y.2024-25

Sr. No	Name of the Member	Designation
1	Principal Dr. S. Harichandan	Chair Person
2	Shri Ramesh H. Singh	Representative of Employer
3	Shri. Asharam Yadav	Representative of Management
4	Shri. T. P. Singh	Administrative officer
5	Mrs. Roshani Kharat	Co-ordinator
6	Dr.Sati Shinde	Representative of Women development cell
7	Mrs.Samiksha Mhatre	Representative of Faculty
8	Dr. Rekha Jagdale	Representative of Faculty
9	Dr.Sima Kale	Representative of Faculty
10	Mr.Deepakkumar Kalambarkar	Representative of Faculty
9	Mrs. Vibhavari Salunke	Representative of Library
10	Mr. Firoz Kazi	Representative of Technical staff & Administrative office
12	Mrs. Priyanka More	Representative of Alumni
13	Dr. Dhaneshwar Harichandan	Representative of Educational Field
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3rd January 2025

NOTICE For IQAC MEETING

A meeting of IQAC Committee will be held on 4th January 2025 at 1.00 pm in the Staffroom to transact the following items of agenda.

AGENDA

1. To confirm the minutes of meeting held on 30th November 2024
2. To review activities of the college as on date
3. To discuss about the Comments by NAAC officer regarding submitted AQAR
4. Any other matter with the permission of Chair.

All members are requested to attend.

Mrs. Roshani Kharat
IQAC Coordinator



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Minutes of Meeting -4th January 2025

A meeting of IQAC Committee held on 4th January 2025 at 1.00 pm in the staffroom.

The meeting began with the New Year wishes by principal.

Agenda I: Confirm minutes of meeting

Mrs.Roshani Kharat –IQAC Coordinator read minutes of meeting held on 30th November 2024 and confirmed.

Agenda II: Review activities of the college as on date

All Teachers presented reports of activities done by them till date.

Agenda III To discuss about the Comments by NAAC officer regarding submitted AQAR

Following comments received by NAAC Officer related to AQAR 2023-24.

All the information entered in AQAR should be relevant for ongoing academic year (starting from 1st June to 31st May of subsequent year subject to NAAC notifications in view of COVID for data compilation), please recheck and upload correct data.

- Please provide direct link of AQAR of previous academic year in response to Q.No. 3 and Academic Calendar followed by the institution in Q.No. 4 of part A.
- Notification of formation of IQAC valid for the Academic year with reference to particular AQAR under submission needs to be uploaded in Q.No. 9 in part A.
- Links to be rechecked for correct information related to metric 2.7.1, 7.2.1
- With reference to AQAR 2021-22 and 2022-23, Data entered in extended profile metric for EP 1.1, 1.2, 1.3, 2.1, 2.2, 3.1, 3.2, 3.3 is to be checked and to be supported by relevant information file uploads for proper validation. Please provide correct link.
- Please check again if you are submitting correct AQAR format matching with institutional profile viz. Affiliated College, Autonomous College, Specialized institution format(TE, Health Science) etc.
- Non adherence to above mentioned points may lead to rejection of AQAR.

As per discussion in IQAC meeting following measures will be taken place regarding above queries.

- Previous year AQAR link was not created as this was the first time college submitted AQAR .Related documents added for this query.

- Academic calendar and Time table of A.Y. 22-23, 23-24 and 24-25 will be uploaded on college website.
- All Links and data will be rechecked for correct information related to mentioned metrics.
- Notification of formation of IQAC valid for the Academic year with reference to particular AQAR under submission will be be uploaded in Q.No. 9 in part A.
- Submitted correct AQAR format matching with institutional profile for Teacher Education will be rechecked.

Principal kept it open for any suggestions and feedback by the teachers.

The meeting ended wishing good luck for the upcoming activities.



Mrs.Roshani Kharat
IQAC Coordinator



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3	Shri. Asharam Yadav	Representative of Management
4	Shri. T. P. Singh	Administrative officer
5	Mrs. Roshani Kharat	Co-ordinator
6	Dr.Sati Shinde	Representative of Women development cell
7	Mrs.Samiksha Mhatre	Representative of Faculty
8	Dr. Rekha Jagdale	Representative of Faculty
9	Dr.Sima Kale	Representative of Faculty
10	Mr.Deepakkumar Kalambarkar	Representative of Faculty
9	Mrs. Vibhavari Salunke	Representative of Library
10	Mr. Firoz Kazi	Representative of Technical staff & Administrative office
12	Mrs. Priyanka More	Representative of Alumni
13	Dr. Dhaneshwar Harichandan	Representative of Educational Field
14	Sharma Shweta Shyam Gopal	Representative of Student Council
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30th January 2025

NOTICE For IQAC MEETING

A meeting of IQAC Committee will be held on 1st February 2025 at 1.00 pm in the Staffroom to transact the following items of agenda.

AGENDA

1. To confirm the minutes of meeting held on 4th January 2025
2. To review activities of the college as on date
3. To discuss about the Planning of One Day National Level Seminar on Inclusion of Indian Knowledge System in the Curriculum: Challenges and Opportunities 15th February, 2025 Sponsored by Indian Council of Social Sciences Research, Western Regional Centre, Mumbai .
4. To discuss about the Planning of one day faculty development program on 'NAAC- New Binary Accreditation Guidance'.
5. To discuss about the Planning of 10 Days Research Methodology Course (Online) from 15th March to 24th March, 2025. Sponsored by Indian council of Social Sciences Research, Western Regional Centre and Mumbai.
6. To discuss about the Planning of Semester IV Internship.
7. Any other matter with the permission of Chair.

All members are requested to attend.

Mrs.Roshani Kharat
IQAC Coordinator



DR. (MRS.) DR. PRATULATA HAJICHANDAN
PRINCIPAL
H. B. B. Ed. COLLEGE
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Principal
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Minutes of Meeting -1st February 2025

A meeting of IQAC Committee held on 1st February 2025 at 1.00 pm in the staffroom.

The meeting began with the Congratulations by principal for first prize in Powada at UDAAN –DLLE and best wishes for upcoming performance at University level.

Agenda I: Confirm minutes of meeting

Mrs.Roshani Kharat –IQAC Coordinator read minutes of meeting held on 4th January 2025 and confirmed.

Agenda II: Review activities of the college as on date

All Teachers presented reports of activities done by them till date.

Agenda III :To discuss about the Planning of One Day National Level Seminar on Inclusion of Indian Knowledge System in the Curriculum: Challenges and Opportunities 15th February, 2025 Sponsored by Indian Council of Social Sciences Research, Western Regional Centre, Mumbai .

Work distribution

- ❖ Registration, certificate distribution and Blackboard Decoration - Mr.Deepakkumar Kalambarkar
- ❖ Stage arrangement,rangoli-Dr.Rekha Jagdale
- ❖ Nameplates, Letters, Room Booking for guest -Mr.Firoz Kazi
- ❖ PPT Presentation and Arrangement – Dr.sati Shinde
- ❖ Breakfast and Lunch of Guest, Lunch of participant - Mrs.Samiksha Mhatre
- ❖ Inauguration function & Felicitation of guest- Mrs.Roshani Kharat, Mrs.Vibhavari Salunke
- ❖ Remuneration and Feedback book writing by guest -Mrs.Vibhavari Salunke
- ❖ Anchoring, Seminar Proceeding - Mrs.Roshani Kharat
- ❖ Panel discussion Session Incharge-Dr.Sima Kale
- ❖ Paper presentation Session Incharge- Dr.sati Shinde
- ❖ Valedictory In charge- Mrs.Roshani Kharat
- ❖ Banner, Certificate, ,Voucher Sign –Mr.Vighnesh
- ❖ Cleanliness in charge-Mr.Vinod
- ❖ Tea-Mr.Manohar
- ❖ Report Writing and feedback collection – Dr.Sati Shinde and students

All work distributed among staff. Students' volunteers were given to help.

Agenda IV: To discuss about the Planning of one day faculty development program on 'NAAC- New Binary Accreditation Guidance'.

The 'IQAC' of H.B.B.Ed COLLEGE, Vashi, Navi Mumbai is organizing one day faculty development program on 'NAAC- New Binary Accreditation Guidance'.

We look forward to having all the teaching and non- teaching staff of our college present for the said Program. Attendance is compulsory on 1st March 2025, Saturday. Time: 10am-6pm. Prof.Dharmadhikari N.S.,NAAC and UGC COMM member will be resource person for the programme.

Agenda V:To discuss about the Planning of 10 Days Research Methodology Course (Online) from 15th March to 24th March, 2025. Sponsored by Indian council of Social Sciences Research, Western Regional Centre and Mumbai.

The objective of this course is to enable one to select and undertake a problem related to the chosen specialization.Therefore this online course is proposed to be organized for teachers, teacher educators, student teachers and research scholars.

Agenda VI: To discuss about the Planning of Semester IV Internship.

Internship for sem 4 of S.Y.B.Ed students will be scheduled as follows. All Students are informed for activities to be conducted in practice teaching school.

Sr. No	Date	Week
1	17/02/2025 to 21/02/2025	1
2	24/02/2025 to 28/02/2025	2
3	03/03/2025 to 07/03/2025	3
4	10/03/2025 to 15/03/2025	4

Principal kept it open for any suggestions and feedback by the teachers.

The meeting ended wishing good luck for the upcoming activities.



Mrs.Roshani Kharat
IQAC Coordinator



DR. (MRS.) DWARNALATA HAJICHANDAN
PRINCIPAL
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Mrs.Roshani Kharat
IQAC Coordinator

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24th April 2025

NOTICE For IQAC MEETING

A meeting of IQAC Committee will be held on 26th April 2025 at 1.00 pm in the Staffroom to transact the following items of agenda.

AGENDA

8. To confirm the minutes of meeting held on 1st February 2025
9. To review activities of the college as on date
10. To discuss about the Planning of 1st May-Maharashtra Din at institution level
11. To discuss about the Planning of Alumni Meet.
12. To discuss about Value added course
13. To discuss and review about the work done in the Academic year 24-25.
14. Any other matter with the permission of Chair.

All members are requested to attend.

Mrs.Roshani Kharat
IQAC Coordinator

Principal
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Minutes of Meeting -26 th April 2025

A meeting of IQAC Committee held on **26 th April 2025** at 1.00 pm in the staffroom.

The meeting began with the Congratulations by principal for successfully organised IKS Seminar and Research methodology course organised during February and March 2025

Agenda I: Confirm minutes of meeting

Mrs.Roshani Kharat –IQAC Coordinator read minutes of meeting held on 1st February 2025 and confirmed.

Agenda II: Review activities of the college as on date

All Teachers presented reports of activities done by them till date. All monthly report and monthly newsletter asked to submit before 15th May 2025.

Agenda III : To discuss about the Planning of 1st May-Maharashtra Din at institution level

Work distribution

- ❖ Incharge of the programm and Blackboard Decoration - Mr.Deepakkumar Kalambarkar
- ❖ Stage arrangement-Dr.Rekha Jagdale
- ❖ Rangoli-Ms.Roshani Kharat and Ms.Vibhavari Salunkhe
- ❖ Invitation Letters -Mr.Firoz Kazi
- ❖ Refreshments of participant - Mrs.Samiksha Mhatre
- ❖ Anchoring and Maharashtra Geet -Vijaya Deshmukh (F.Y.B.Ed student)
- ❖ Vote of Thanks-Sonali Sabhadinde(F.Y.B.Ed student)
- ❖ Cleanliness in charge-Mr.Vinod
- ❖ Report Writing and feedback collection – Mr.Deepakkumar Kalambarkar

All work distributed among staff. Students' volunteers were given to help.

Agenda IV: To discuss about the Planning of Alumni Meet.-Smrutigandha 2025

The 'IQAC' of H.B.B.Ed COLLEGE, Vashi, Navi Mumbai is organizing Alumni meet – Smrutigandh on 3rd May 2025 from 12.30 to 2.30pm. Incharge of the programme is Dr.Rekha Jagdale. Respective all alumni groups have been informed about the same.

Agenda V: To discuss about Value added course

More value added course will be added during next academic year.so all teachers have informed to create syllabus for each one value added course .that teacher will be in charge of the respective course.

Principal kept it open for any suggestions and feedback by the teachers.

The meeting ended wishing good luck for the upcoming activities.

Mrs.Roshani Kharat
IQAC Coordinator

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